

Services Committee - Library Budget 2024-25

Saltash Town Council

For the 2 months ended 31 May 2024

| Account | Prior YTD 2023/24 | Budget Including Virements 2024/25 | Actual YTD 2024/25 | Budget Available 2024/25 |
|--|----------------------|---|-----------------------|--------------------------------|
| Library Operating Income | | | | |
| 4517 LI Library - Replacement Membership Cards | 320 | 50 | 3 | 48 |
| 4518 LI Library - Photocopying Fees | 964 | 600 | 81 | 519 |
| 4524 LI Library Book Sales | 261 | 300 | 49 | 251 |
| 4526 LI Library Activity Income | 180 | 0 | 0 | 0 |
| 4529 LI Library Activities Funding Income | 0 | 600 | 0 | 600 |
| Total Library Operating Income | 1,725 | 1,550 | 133 | 1,417 |
| Library Operating Expenditure | | | | |
| 6900 LI Rates - Library | 13,099 | 16,958 | 13,099 | 3,859 |
| 6901 LI Water Rates - Library | 312 | 391 | 56 | 335 |
| 6902 LI Gas - Library | 5,196 | 6,034 | 646 | 5,388 |
| 6903 LI Electricity - Library | 3,946 | 5,365 | (331) | 5,696 |
| 6904 LI Fire & Security Alarm - Library | 1,016 | 1,109 | 199 | 910 |
| 6908 LI Cleaning Materials & Equipment - Library | 483 | 1,990 | 77 | 1,913 |
| 6909 LI Boiler Service & Maintenance - Library | 405 | 1,218 | 0 | 1,218 |
| 6910 LI General Repairs & Maintenance - Library | 4,324 | 2,436 | 141 | 2,295 |
| 6911 LI TV License & PRS - Library | 132 | 460 | 164 | 296 |
| 6913 LI Refreshment Costs - Library | 187 | 305 | 3 | 302 |
| 6914 LI Equipment - Library | 383 | 805 | 256 | 549 |
| 6918 LI Professional Fees (Private Contractors) | 6,900 | 21,460 | 0 | 21,460 |
| 6920 LI Legionella Risk Assessment - Library | 210 | 532 | 0 | 532 |
| 6921 LI IT & Office Costs - Library | 1,778 | 1,773 | 139 | 1,634 |
| 6922 LI Library Activities | 2,597 | 2,544 | 896 | 1,648 |
| 6975 LI Home Library Service | 304 | 550 | 12 | 538 |
| 6923 LI PWLB Loan Repayment & Interest | 24,477 | 24,679 | 10,048 | 14,632 |
| Library Staff Expenses | 24 | | 0 | 2,301 |
| Total Library Operating Expenditure | 65,775 | 88,609 | 25,403 | 65,507 |
| Total Library Operating Surplus/ (Deficit) | (64,049) | (87,059) | (25,271) | (64,089) |
| Library EMF Expenditure | | | | |
| 6971 LI EMF Saltash Library Property Refurbishment | 74,859 | 0 | 59,887 | 124,617 |
| 6972 LI EMF Library Equipment & Furniture | 893 | 0 | 0 | 8,554 |
| 6974 LI EMF Library Funding | 0 | 0 | 0 | 930 |
| Total Library EMF Expenditure | 75,752 | 0 | 59,887 | 134,101 |
| Total Library Expenditure (Operational & EMF) | 141,527 | 88,609 | 85,290 | 199,608 |
| Total Library Budget Surplus/ (Deficit) | (139,801) | (87,059) | (85,158) | (198,190) |

To/From Reserves & Budget Virements 2024/25

1. Virement of Staff Salary budget £169,277, Staff Training budget £1,182 & Staff Contingency £5,000 to Personnel budget - P&F

Key

Spending is on target as predicted at this point in the financial year

Spending is higher than anticipated and needs to be monitored closely

Budget is overspent - requires investigation and recommend virement